

RECORD OF PROCEEDINGS
Minutes of Newton Falls Exempted Village Regular Meeting
Held November 15, 2018, at 6:00 p.m. – Jr./Sr. High School Board Room

President Debra Davis called the regular meeting of the Newton Falls Board of Education to order at 6:00 p.m.

FLAG SALUTE

ROLL CALL: Mrs. Crowder, Mrs. Davis, Mr. Kline, Mr. Powell, Mrs. Urbania

Hearing of Individuals

Mr. Justin Christopher, Jr./Sr. High Assistant Principal

Mr. Christopher spoke about the PBIS system, Positive Behavior Intervention Support. We are currently implementing this in grades 6-12. By implementing PBIS, schools are working with the students to positively reinforce good behavior. House Bill 318 went into effect November 2, 2018, and school districts are required to implement a PBIS, multi-tiered behavioral framework for grades K-5. Our K-5 school is already in compliance with HB318. School Resource Officers that serve in school districts are required to meet training and education requirements. Out of school suspensions are limited under the new law for K-3 students for minor offenses. Currently two junior high and two high school teachers, along with Mr. Christopher, are leading the PBIS initiative for grades 6-12. The group just completed tier one training and are beginning the second tier. Part of the second tier will be to identify other teachers to come on board and become properly trained. Mr. Christopher complimented the Newton Falls School District. They had many of the PBIS requirements already in place when he started here. PBIS follows the school mission and vision of how we want to educate students. PBIS enforces positive language and actions. There are daily morning meetings from 7:35 – 7:45 for junior high students. The morning meetings start each day with positive messages and character education that follows the three tenets of PBIS; Respect, Responsibility and Learning Engagement. Teachers are encouraged to pass out character cards to students that are seen behaving in a positive way. There are prize drawings held for those students. There are also drawings held for the teachers that submit character cards. Mrs. Rankin is starting a program called “Big Little Teachers”; high school students will be working with junior high students that have an intervention type need. Mr. Christopher compared this program to the Big Brother/Big Sisters program. Mrs. Rankin and Mr. Christopher are also working with the Regional Rotary Club. The Board thanked Mr. Christopher and appreciated the positivity that is being brought into the district.

Executive Session

#201-2018

Brent Powell moved to enter into Executive Session at 6:30 p.m., Jennifer Urbania seconded the motion.

WHEREAS, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

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- ☐ Appointment
- ☐ Employment
- ☐ Dismissal
- ☒ Discipline
- ☐ Promotion
- ☐ Demotion
- ☐ Compensation
- ☐ Investigation of charges/complaints (unless public hearing requested)

- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. Matters required to be kept confidential by federal law or rules or state statutes.
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the Newton Falls Exempted Village Schools District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on items A4 and E as listed above. No action will be taken.

Roll Call: Ayes: Mrs. Crowder, Mr. Kline, Mr. Powell, Mrs. Urbania, Mrs. Davis
Motion Carried

Exit Executive Session

#202-2018

Mrs. Urbania moved and Mrs. Crowder seconded the motion to come out of executive session at 6:48 p.m.

ROLL CALL: Ayes: Mrs. Crowder, Mr. Kline, Mr. Powell, Mrs. Urbania, Mrs. Davis
MOTION CARRIED

Appoint TCTC Board Member

#203-2018

Brent Powell moved and Amie Crowder seconded the following motion:

BE IT RESOLVED, that the Newton Falls Board of Education appoint Debra Davis as the TCTC Board Member for a three year term, commencing 2019 through 2021.

ROLL CALL: Ayes: Mrs. Crowder, Mr. Kline, Mr. Powell, Mrs. Urbania, Mrs. Davis
MOTION CARRIED

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Committees and/or Delegations – Related to the Agenda, Education, and Committee Report

Student Achievement - Debra Davis and Kenneth Kline

Mrs. Davis heard that the Veteran's Day Program was really nice. The community and the Board are very impressed by the students and the wonderful program that they present.

Report cards have gone out, the Board congratulates all Newton Falls Honor Roll Students.

There are so many great things going on in all of the buildings. Mrs. Davis commented that the Board would like to know when fundraisers are going on in the buildings, so they could support the different grades/activities.

Legislative Liaison – Debra Davis and Amie Crowder

Mrs. Crowder thanked the Board for the opportunity to attend the OSBA Capital Conference. She came back with a lot of very good information and will be sharing with the Board in the upcoming months. Mrs. Crowder also commented how impressed she was that the Newton Falls School District is spot on for many of the areas that the conference concentrated on.

Finance Committee – Amie Crowder and Jennifer Urbania

The finance committee has not met. There will be a finance meeting on Thursday, November 29, 2018, at 2:00 p.m. in the Board Office.

Athletic Council – Kenneth Kline and Jennifer Urbania

The council has not met. The student passes are being advertised and announced. Student passes for the winter season are \$35/student and \$20 for varsity athletes playing this season.

Mr. Kline inquired about the pocket schedules. Mr. Woodard said that the schedules have been printed and will be distributed on November 23 at the game against Bristol. Mr. Kline said that if Mr. Woodard would let him know when they had them, he would pick some up and distribute them throughout the community.

Personnel - Kenneth Kline and Brent Powell

Nothing.

Negotiations – Brent Powell and Jennifer Urbania

Nothing. Mr. Woodard expects that we will be contacted by the Classified Union soon to begin talking.

Trumbull County Career & Technical Center

Mrs. Davis attended Capital Conference and thanked TCTC for sending her. Mrs. Davis echoed Mrs. Crowder's sentiments about the conference.

Approval of Minutes

#204-2018

Mrs. Urbania moved and Mrs. Crowder seconded the following motion:

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education approve the minutes from the Regular Board Meeting held on October 18, 2018, as presented.

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Roll Call: Ayes: Mrs. Crowder, Mr. Kline, Mr. Powell, Mrs. Urbania, Mrs. Davis
Motion Carried

Approval of Minutes

#205-2018

Mr. Powell moved and Mrs. Urbania seconded the following motion:

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education amend motion #109-218 from the June 21, 2018 meeting to read Band Director instead of Marching Band Director..

Roll Call: Ayes: Mrs. Crowder, Mr. Kline, Mr. Powell, Mrs. Urbania, Mrs. Davis
Motion Carried

Approval of Minutes

#206-2018

Mrs. Urbania moved and Mrs. Crowder seconded the following motion:

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education approve the minutes from the Special Board Meeting held on October 30, 2018, as presented.

Roll Call: Ayes: Mrs. Crowder, Mr. Powell, Mrs. Urbania, Mrs. Davis. Abstain: Mr. Kline
Motion Carried

Treasurer's Report and Recommendations

Mrs. Sloan reported that there was some income tax levy information in the board packets.

Mrs. Sloan also reported that the final cash reconciliation balancing is complete and filed.

The GAAP audit has been completed. The State Auditors will return in December and complete our financial audit.

Financial Report

#207-2018

Mrs. Urbania moved and Mrs. Crowder seconded the following motion:

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education approve the financial reports for the month of October, and the short term investments made by the Treasurer which yielded \$1,441.67 for the general fund, \$156.29 for the scholarship fund and \$1.80 for the cafeteria fund.

Roll Call: Ayes: Mrs. Crowder, Mr. Kline, Mr. Powell, Mrs. Urbania, Mrs. Davis
Motion Carried

New Funds

#208-2018

Jennifer Urbania moved and Amie Crowder seconded the following motion:

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BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education approve the following new funds:

| | |
|--|----------|
| Principal's Fund - Washington DC | 018-9999 |
| Student Activities Fund - CBI | 200-9255 |
| Miscellaneous State Grants - School Safety Grant | 499-9019 |

Discussion: Mrs. Crowder asked why the Washington DC trip goes through the Principal's fund. Mrs. Sloan explained that it has always been that way, but by establishing the separate Special Cost Center, the funds will be easier to track by using a specific line item.

Roll Call: Ayes: Mrs. Crowder, Mr. Kline, Mr. Powell, Mrs. Urbania, Mrs. Davis
Motion Carried

GAAP Conversion

#209-2018

Jennifer Urbania moved and Amie Crowder seconded the following motion:

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education approve the Auditor of State's Local Government Services Division to conduct the GAAP conversion for FY2020 and FY2021 at an approximate cost of \$5,000.00 per year. This cost is consistent with prior years.

Discussion: Mrs. Urbania asked if this was just one time per year. Mrs. Sloan responded that there may be more than one billing but the total cost per year should not exceed \$5,000.

Mrs. Crowder asked Mrs. Sloan to restate why we do the GAAP Audit. Mrs. Sloan explained to the Board that the district operates on a cash basis, the GAAP audit converts the information to accrual accounting, which is a crucial element for GAAP (Generally Accepted Accounting Principles).

Roll Call: Ayes: Mrs. Crowder, Mr. Kline, Mr. Powell, Mrs. Urbania, Mrs. Davis
Motion Carried

Disposal of Obsolete Equipment

#210-2018

Amie Crowder moved and Jennifer Urbania seconded the following motion:

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education authorize permission to dispose of equipment materials no longer needed for school purposes, and less than \$10,000.00 in compliance with § 3313.41 of the Ohio Revised Code. as follows:

Inventory Tag #: 10916 - Pec Deck Machine

Roll Call: Ayes: Mrs. Crowder, Mr. Kline, Mr. Powell, Mrs. Urbania, Mrs. Davis
Motion Carried

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Superintendent's Reports and Recommendations

Reports

December 1, 2018, there will be a craft show and there are over 65 vendors that have reserved spaces for this event. The band and choir will also be hosting performances on that day. There will be a quarter auction the evening of December 1. Proceeds from the quarter auction will benefit children throughout Newton Falls and various programs throughout the school. Donations will be accepted through Friday, November 30, 2018.

We are working with NEOMIN and the E-rate program to increase our bandwidth. The school currently utilizes 100 megabytes. Due to the increase in devices (such as chromebooks) that are utilizing the bandwidth, we are experiencing significant issues from overloading the system. For an increased annual cost of approximately \$2,760, we can increase our bandwidth from 100 to 500 megabytes. This increase is projecting to last us for at least the next five years. Mrs. Sloan reported that we are currently utilizing approximately 960 chromebooks. The district will be responsible for the whole cost for the period of January 2019 through June 2019, then effective July 1, 2019, the E-rate will kick in and we will be responsible for 20% of the total cost. Starting in July, we will be in a five year contract that will hold that price.

Mr. Woodard spoke to the board about the income tax levy. Information was distributed to the Board showing a 1.75% income tax. If we want the levy to be placed on the May ballot, the Board will have to vote on the issue at the December meeting. Our attorney will develop the ballot. The benefits of the income tax versus property tax, particularly for the elderly on a fixed income, are very positive. The tax burden will be taken from the property owners and will be distributed among all residents of the school district with earned income. It will be important moving forward that we spend time educating the voters/community.

Mr. Woodard and Mrs. Sloan have been working with Shawn Donley to find some solutions to our phone system. We are currently paying over \$2,000 month in phone bills. The phones are becoming outdated and are getting difficult to replace/service. With an IP based phone system, there would be an upfront cost and then we would be saving approximately \$24,000/year. Mr. Donley is working to set up some meetings with vendors to get more information on what we would need to do. Mr. Woodard told the Board that we would keep them updated as we gathered more information. Mr. Powell commented that making the upgrades to the switches will be beneficial to the phone project. He also remarked that we are getting a really great deal on the switch upgrade.

Recommendations

Personnel

A. Certificated

.....Supplemental Contracts

#211-2018

Amie Crowder moved and Jennifer Urbania seconded the following motion:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Newton Falls Board of Education employ the following for supplemental contracts for the 2018/2019 school year:

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| | | |
|------------------|---|--------------------------------------|
| Scott Kernen | - | Guidance Counselor 20 days ext. |
| Michelle Murray | - | Assistant Marching Band Compensation |
| Donald Nicholson | - | Guidance Counselor 20 days ext. |
| Mark Semrau | - | Marching Band Compensation |

Roll Call: Ayes: Mrs. Crowder, Mr. Kline, Mr. Powell, Mrs. Urbania, Mrs. Davis

Motion Carried

B. Classified
 None

Items too late for the agenda

None

Old Business

None

New Business

Mrs. Urbania asked Mr. Woodard if a baseball coach has been hired yet? Mr. Woodard responded that he believes that we've had a few come in and apply, but does not believe that Mr. Crowder has done any interviews yet.

Mrs. Crowder challenged the Board to get together and make a donation/basket for the quarter auction that will be held on December 1.

Mr. Kline mentioned the lights that are out in the parking lot. Mr. Woodard explained that we do not have a crane to repair the lights; we typically wait until there are several lights out before they get a crane to make the repairs.

Adjournment

#212-2018

Mrs. Urbania moved to adjourn the meeting at 8:09 p.m. and Mrs. Crowder seconded.

Roll Call: Ayes: Mrs. Crowder, Mr. Kline, Mr. Powell, Mrs. Urbania, Mrs. Davis

Motion Carried

Treasurer

President